

WHITE RIVER HEALTH DISTRICT
1605 GEORGE JACKSON RD., MAUPIN, OR
FOUNDATION STEERING COMMITTEE MEETING
MARCH 15, 2022
MEETING MINUTES

(MEETING WAS HELD VIA ZOOM VIDEO PLATFORM)

BOARD MEMBERS PRESENT: Sue Knapp

BOARD MEMBERS ABSENT: Julie Whetzel, Laura Taylor, Andrew Houck

STEERING COMMITTEE MEMBERS: Karletta Carrithers, Bill Aarnio, Merle Hlavka, Jim Holycross, Dennis Beechler

WESTBY ASSOCIATES: Beth Ernst, Mike Westby

DRHC:

GUESTS:

I. CALL TO ORDER:

The meeting was called to order at 8:31 by the Chair, Sue Knapp.

II. INTRODUCTION OF PARTICIPANTS: Participants on the call were identified.

III. CLINIC BUSINESS UPDATE:

- Community Outreach: The clinic is attempting to re-establish the Patient Family Advisory Committee (PFAC) by reaching out to former PFAC members and soliciting new members. The WRHD website is being revamped and updated.
- Partnerships Update: The South Wasco Alliance (SWA) has presented the concept of a 'Health and Wellness Council' for the South Wasco area to communicate, coordinate, collaborate with various community partners to improve area health and wellness; the WHRD is interested in joining. This concept is similar to the Connect OR Network that has not gotten off the ground yet. MCMC is recruiting for providers and keeping an eye out for one for us. Interviews of potential 'equity' partners continue. The chair of the Trustee Board (Phil Brady) has resigned and is running for a seat on the County Commission.
- Operational Update: The locum tenens provider (Amy) has been working out well. Provider recruitment continues. Because we do not have a provider, the quest for RHC certification has been stalled. The FY 22-23 budget is being developed; we continue to recruit for budget committee members. The school-based health clinic is shut down until we have a provider.
- Board/Steering Committee Updates: The Board is still recruiting for a 5th member; our various postings are not drawing interest. No updates from the Steering Committee.

IV. FOUNDATION:

- Review Meeting Minutes – February minutes were provided.
- Financials and FY 21-22 Budget: No financials were ready for sharing. Sue will be working on the FY 22-23 Foundation budget. Our Community Bank and OWFCU loan accounts are being drawn down rapidly with the cost of construction.
- Federal Funding: The CDS application process has not begun; information has not been sent out.
- Grants Update: We were awarded a \$1,000 grant from the City. The Murdock Charitable Trust application has been submitted (½ of dental FFE cost); they requested additional information which we are developing. We are working on the Collin's grant (\$100,000). Rose E. Tucker will be up next.
- Donors: We need to research more emails of donors. No donations have been made lately.
- Other Funding Approaches: Sue opened a business account for the Foundation at Rivermark CU wherein people can make donations; she is setting up a Foundation PayPal account; and, has purchased a Clover device for credit purchases. Sustaining donorship is an approach to research. A QR code was developed for the event brochure, which takes one to the Foundation website.

- Loan Update: Sue noted the balance in the account; interest payments are being made.
- Cash Flow: A rough cash flow analysis portends a cash shortfall in early summer if the expected grants are not timely received (Ford, Collins, CDS). Clinic is helping to identify the medical FFE needs for the CDS grant application.
- Construction Update: A landscape design is being developed by a local retired landscape architect. Roofing and windows are being installed. The project is back on schedule after a winter delay. Change orders are adding up, especially with the design changes to the dental area and erroneous surveys.
- Events:
 - 2022 Tour / Fundraiser: We have scaled this event back due to limited capacity and planning time. An FFE fundraiser and the tour are the main activities. Volunteers are still needed; Beth will assist during the event. The clinic will be ready by early May with interior walls sheet-rocked / prepped. The planning team is working on the invitation to be mailed out (and emailed). Sue developed some posters; but other volunteers are needed to work on the FFE posters for fundraising.
 - Ribbon Cutting: If all goes well, a ribbon cutting could occur in late October / early November. We are not anxious to start planning for another event – need a break; and clinic likely won't be moved into until late August / early September. Room naming fundraiser could occur during this event.
- Marketing: The marketing sign of the new clinic is up, secured to the construction fencing; a misspelling needed to be repaired. Thanks to Jim and Dennis for taking the lead.
- Existing Clinic Repurposing: Meeting at on 3/31 with Mike Westby to discuss options for use of the old clinic. Be prepared with ideas and obtain community input, if possible.
- Support & Assistance: Sue recognized John Black for his aerial photography with a drone, and Jennifer Mitchke for her land-based photos – all documenting construction progress.
- Communications & Outreach: Sue is writing the article for the last WamPinRock issue. She attended a Merkley Town Hall meeting via Zoom and was recognized to speak about the clinic and the award of CDS funding. Sue will do a presentation on the new clinic to the Deschutes Club in mid-May at their business meeting.

V. WESTBY ASSOCIATES:

Workplan: Westby will be putting together a new workplan and 6-month contract to be reviewed in May and June. There was discussion on what it would entail, focusing on a Phase 2 campaign for the old building.

VI: ADDITIONAL COMMENTS: None

VIII: ADJOURNMENT: The meeting was adjourned at _____. The next DRCF Steering Committee meeting will be April 29th; the regular DRHC Board meeting will be on April 27th.

ATTESTATION:

Sue Knapp, Board Chair (note-taker)

Attest: None

Board Secretary (not present at meeting)