

**WHITE RIVER HEALTH DISTRICT
1605 GEORGE JACKSON RD., MAUPIN, OR
DESCHUTES RIM CLINIC FOUNDATION (Steering Committee Meeting via ZOOM)
February 16, 2021
MEETING MINUTES**

BOARD MEMBERS PRESENT: Sue Knapp, Dennis Beechler, Jim Holycross, Andrew Houck,

BOARD MEMBERS ABSENT: Brian Manning

STEERING COMMITTEE: Karletta Carrithers, Merle Hlvaka, Bill Aarnio

Westby Associates, Inc: Beth Ernst, Michael Wilson

GUESTS: Lindsay Roper

DRHC:

I. CLINIC BUSINESS UPDATE AND NEW BUSINESS:

- Community Outreach: Sue commented on the supportive emails received from Commissioner Schwartz and Dennis Knox, MCMC.
- MCMC – DRHC Update: Mike Pendleton and Dennis Knox expect to have a Zoom meeting soon.
- Operational Update: COVID testing will occur in Maupin on 2/20; the clinic has authorization to start vaccinations. Patients have steadily increased. Mike P. has conversed with the school about a School-Based Health Clinic. Dr. Pendleton will be introducing himself to the Maupin City Council. The Clinic website is being revamped with Lindsay’s assistance; the separate Foundation website can be hosted on the Gorge Tech site at no additional cost.
- Board/Steering Committee Update: Board elections – candidate forms are attainable from the County website. Deadline to submit is 3/18; election is 5/18.

II. FOUNDATION:

- Pledge Recovery Update: Another \$150 pledge was received, leaving the unpaid pledge amount at approximately \$17k. Payment on the \$8k pledge (church) is uncertain; revisit this later. Another \$5k pledge needs to be visited. Sue suggested doing a quarterly Donor letter for updates and pledge-specific reminders (invoices).
- USDA Loan Update: Additional information is being requested from USDA, and gradually being provided. We are now pursuing a 40-year loan through the Community Facility program which will reduce monthly payments.
- Grants Update: The Autzen grant (\$20k) is being pursued for submitting in mid-March. Application to The Ford Family Foundation and Collins Foundation is predicated on the outcome of the USDA loan. We will be updating ‘our story’ emphasizing progress in spite of challenges.
- Operational Update: Pinnacle Architecture requested information on specific dental equipment needed to guide dental office design; Lee Balantine provided input. The ‘color board’ was sent to clinic; not all have seen it. The ‘construction documents’ should be received by early to mid-March.
- Fundraising: Discussion on the ‘glass blocks’ purchased by a few supporters and ideas on placement (wall, landscape area). If blocks can’t be used we should refund the payments. ‘Hard Hat Tours’ (similar to civic center) can be conducted after the ground-breaking and during construction, to involve the contractor and subcontractors. Mike discussed ‘virtual events’, the fundraising success that can be achieved, the amount of work / time involved and the approach / cost. Sponsorships could offset expenses and much can be pre-recorded. A virtual event could be done in late fall.

- Ground-Breaking Event: Discussion on invitee list (electeds, MCMC, civic leaders, donors); all are to think of appropriate people to invite and secure contact information (check with City Hall). An outdoor event can have 50-75 people under COVID rules. It was decided to meet bi-weekly to seriously start the planning. May 22nd was selected as the date for the event; this will help guide the planning schedule. Michael suggested getting the list of top vendors the clinic works with.
 - Communications: None
- III. WESTBY ASSOCIATES:
- Workplan: The revised workplan aligns with an anticipated May 22nd ground-breaking.
- IV. PUBLIC COMMENT: None.

MEETING AJOURNED. NEXT MEETING IS **MARCH 16th AT 11:00AM:**

Respectfully submitted:
Sue Knapp