



**DESCHUTES RIM CLINIC FOUNDATION  
BOARD OF DIRECTORS MEETING**

OCTOBER 2, 2024

1605 GEORGE JACKSON RD.  
PO BOX 219, MAUPIN OR 97037  
[www.deschutesrimhealthclinic.org](http://www.deschutesrimhealthclinic.org)

**BOARD MEMEMBERS PRESENT: Sue Knapp, Allison Bechtol, David Farris**

**BOARD MEMBERS ABSENT: Shiela Murphy**

**DRHC:**

**GUESTS:**

- I. **CALL TO ORDER:** The Foundation meeting was called to order at 3:31 pm by the Chair, Sue Knapp.
- II. **CONSENT AGENDA (Action)**  
The Foundation Board Meeting Minutes from July 25, 2024, were reviewed. There being no corrections or additions, Sue Knapp moved to accept the July 25, 2024 Foundation minutes. Allison Bechtol seconded. All ayes. Motion passed.
- III. **FINANCIALS:** None
- IV. **NEW BUSINESS:**
  - A. Review/Approve IRS form 990 for FY 23-24 and the State's CT-12: Sue walked through the 990 form and the steps she takes to complete it. The States CT-12 has also been completed. Sue Knapp moved to approve FY 23-24 990 and FY 23-24 CT 12 forms. David Farris seconded. All ayes. Motion passed. Sue will submit both forms.
  - B. Review of Donations Status: We had a low response rate to the donation letter we mailed out. We only had 9 responses for a total of \$4,347. Sue is writing thank you's to those who contributed.
  - C. Approve Reimbursement Request: Tabled
  - D. Next meeting we need to discuss officer elections.
- V. **ADJOURNMENT OF DESCHUTES RIM CLINIC FOUNDATION MEETING:** Sue Knapp, Board Chair adjourned the October 2, 2024 Board Meeting at 3:54pm.

ATTESTATION:

Signed by:

*Dr. David Farris* 2/24/2025

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~~Sue Knapp, Board Chair~~ Dr. David Farris, Board Chair

Attest:

Signed by:

*Allison Bechtol* 2/17/2025

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Allison Bechtol, Board Secretary